

Committee Membership

Report to: Board

Date: 27 June 2014

Report by: Paul Edie, Chair
Annette Bruton, Chief Executive

Report No: B-18-2014

Agenda Item: 10

PURPOSE OF REPORT

To propose a number of appointments to Committees of the Board for approval

RECOMMENDATIONS

1. That the Board approves the proposed Committee membership set out in the paper.

Version Control and Consultation Recording Form

Version	Consultation	Manager	Brief Description of Changes	Date
	Senior Management			
	Legal Services			
	Resources Directorate			
	Committee Consultation (where appropriate)			
	Partnership Forum Consultation (where appropriate)			

Equality Impact Assessment

To be completed when submitting a new or updated policy (guidance, practice or procedure) for approval.

Policy Title:

Date of Initial Assessment:

EIA Carried Out

YES

NO

If yes, please attach the accompanying EIA and briefly outline the equality and diversity implications of this policy.

If no, you are confirming that this policy will have no negative impact on people with a protected characteristic and a full Equality Impact Assessment is not required.

Name: Annette Bruton

Position: Chief Executive

Authorised by Director

Name: Annette Bruton

Date: 20 June 2014

Version: 1.0

Status: Draft

Date: June 2014

1.0 BACKGROUND

Corporate Plan references: Outcome 3

“The Care Inspectorate performs effectively and efficiently as an independent, scrutiny and improvement body and works well in partnership with other bodies.”

At its meeting on 27th June, The Board will consider a revised Committee Structure with redrafted Terms of Reference for its Committees. To support that, and with a view to ensuring that the demands of Committee work are shared as equitably as possible, revised Committee Membership is proposed in this paper

2.0 CONSULTATION

The Chair consulted with all Board Members in arriving at this proposal.

3.0 PROPOSAL

It is proposed that the following appointments to Committee membership are made.

3.1 Policy Committee

The membership of this Committee from 27 June 2014 is proposed as follows:

Paul Edie (Convener)
Mike Cairns
Anne Haddow
Anne Houston
David Wiseman

3.2 Audit Committee

The membership of this Committee from 27 June 2014 is proposed as follows:

Mike Cairns (Convener)
Ian Doig
Christine Dunlop
Cecil Meiklejohn
Linda Pollock
David Wiseman
Sally Witcher

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3.3 Resources Committee

The membership of this Committee from 27 June 2014 is proposed as follows:

David Wiseman (Convener)
Ian Doig
Christine Dunlop
Linda Pollock
Sally Witcher

3.4 Complaints Committee

Anne Haddow (Convener)
Mike Cairns
Anne Houston
Cecil Meiklejohn
Sally Witcher

4.0 TIMING OF PROPOSED CHANGES

Immediate on approval by the Board.

5.0 RESOURCE IMPLICATIONS

None.

6.0 BENEFITS FOR PEOPLE WHO USE SERVICES AND THEIR CARERS

It is essential for the fulfilment of all of the Care Inspectorate's corporate outcomes that its Board and its Committees function effectively and that members having the appropriate skills are appointed to the committees of the Board.

7.0 CONCLUSION

The Board is invited to agree the proposed changes.

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